

Business and Non-Instructional Operations

Gifts, Grants, and Bequests

Gifts, grants, and bequests of personal property to the district, including monetary donations, that meet criteria set forth in the administrative regulations established in accordance with this policy are welcomed and encouraged.

The Superintendent of Schools shall develop administrative regulations governing the acceptance of gifts and the procedure for examining and evaluating offers of gifts to the district.

The school principal and/or designee may approve gifts, grants, and bequests to a school that are valued at \$500 in total or under and meet criteria established by the administrative regulations established in accordance with this policy. The Superintendent of Schools may approve gifts, grants, and bequests that are valued over \$500 in total and meet criteria established by the administrative regulations established in accordance with this policy.

The Superintendent, in consultation with the principals and/or designee and considering the wishes of the donor, may determine the school(s), program(s) or facility(ies) to which the gift shall go if it is valued at more than \$500. The Superintendent shall inform the Board of Education of any gift valued at more than \$500 that has been accepted by the district.

If the Superintendent determines that a gift fails to meet the criteria established in the administrative regulations, the Superintendent shall inform the Board of Education. Any gift rejected by the Board of Education shall be returned to the donor or the donor's estate, with a statement indicating the reason for rejection of such gift.

Legal Reference:

Conn. Gen. Stat. § 10-237

Policy Adopted: January 30, 2017
Policy Revised: October 15, 2018

STAFFORD PUBLIC SCHOOLS
Stafford Springs, Connecticut

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Any gifts, grants, and bequests presented to the school district must be accompanied by a letter or other form of written notification from the donor identifying the subject and purpose of the gift and any restrictions that may apply for official action and recognition by the Board of Education.

To be accepted, a gift must be used for the benefit of students or staff or promote the goals of the school or district and satisfy the following criteria:

- Have a purpose consistent with the purposes of the school district
- Will not begin a program that the Board of Education would be unwilling to take over when the gift or grant funds are exhausted
- Would not bring unanticipated costs to the school district
- Will place no restrictions on the school program
- Will be suitable for use in meeting the instructional needs of the school
- Will not be inappropriate or harmful to the best educational interests of students, as determined by the administration
- Will not imply endorsement of any business or product
- Will not be in conflict with any provisions of the school code or public law

All gifts, grants, and bequests shall become school district property.

Regulation Adopted: January 30, 2017
Regulation Revised: October 15, 2018

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